

# Hampton Township Board Regular Meeting Minutes October 21, 2014 7:30 P.M.

## ATTENDANCE

Chair	Bob Leifeld
Supervisor	Bernie Pistner
Supervisor	Jim Sipe
Treasurer	Leo Nicolai
Clerk	Melissa Timm

The meeting was called to order by Bob Leifeld, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the consent agenda with the exception of approving the claims.

**A motion was made by Jim Sipe, second from Bernie Pistner, to add State disaster meeting to the agenda under new business.**

**Motion made by Bernie Pistner and seconded by Jim Sipe to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. All in favor, Motion passed.**

The minutes and treasurer's report were signed.

**A motion to approve claims 8814 to 8824 and checks 5012 to 5018, void EFT 914-1 was made by Bernie Pistner and seconded by Jim Sipe. The question if a \$1.00/ ton discount on Anderson's rock bill was adequate. In the future, the rock quote is to include a delivery rate of 200 ton/ hour minimum to increase efficiencies in grading. Motion unanimously passed. Checks were signed.**

Otte's reported that 250<sup>th</sup> St E washed out approx. ½ mile east of Hwy 52 requiring some work and additional rock. Otte's to reach out to Leon Endress and let him know what will be going on with the culverts on 225<sup>th</sup> St E and Lewiston Ave once the crops are out. Any issues with the plan are to be brought to the board's attention.

Carol Leifeld, who lives on 250<sup>th</sup> St E, informed the board and Road Maintenance Contractor that possible unauthorized utility work was taking place in township right of ways. She stated that the areas where the contractor laid the line were very soft. Bob Leifeld or Otte's will try to find out who the contractor is and if they have a permit.

Stan DeBough received recommendation for approval of a building permit for a shed. He wanted approval to build the shed at a max 30'x40'. He plans to go forward in the spring. **Motion by Jim Sipe to approve a Building Permit for a shed not to exceed 30'x40' to be purchased within six (6) months from today's date. Second by Bernie Pistner. All in favor, motion carries.**

Krista Nelson, representing the Halweg's on the sale of their property, was in attendance presenting the findings of the Halweg's lawyer. This letter was also send to the town's lawyer, Troy Gilchrist. **Motion by Bernie Pistner, second from Jim Sipe to allow our legal counsel to respond on behalf of the township. All in favor, motion carries.**

Ditch brush spraying was tabled to spring as the season is over and the lack of a contractor to do the work.

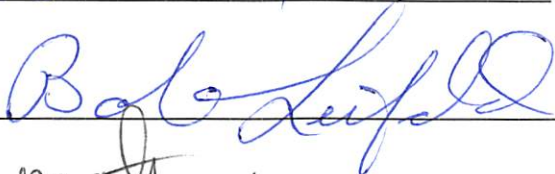
Tire Clean-up event is October 25<sup>th</sup>, 2014. Clerk is to line up staff for the event.

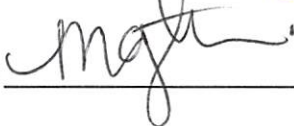
**Motion by Jim Sipe, second from Bernie Pistner to form an interview committee consisting of Leo Nicolai and Bob Leifeld to interview potential Clerks and bring a recommendation to the November 2014 Regular Board Meeting. All in favor, Motion carried.**

Discussion of the permit approval process was tabled to November 2014 board meeting.

**Motion made by Jim Sipe, seconded by Bernie Pistner to adjourn. All in favor motion carries meeting adjourned.**

Date Signed: 11-18-2014

Chair, Bob Leifeld: 

Clerk, Melissa Timm: 

**HAMPTON TOWNSHIP TREASURER'S REPORT**

**Beginning Balance: \$400,603.00**

October 21, 2014 (September's Business)

**INCOME:**

Hiawatha Communications – Utility Permit	\$1501.00
Mulvihill – Septic Permit	500.00
Account Interest	<u>31.87</u>
<b>TOTAL INCOME:</b>	<b>\$2032.87</b>

**EXPENSES:**

Otte Excavating – Aug. Road Work	\$20,567.75
MN Spect – Permit Fees	144.11
CNS Solutions – Website	62.50
Dakota County	134.99
B. Friermuth – Peine, Werner Septic Inspects.	850.00
Election Judges and Costs	654.28
3 <sup>rd</sup> Qtr. Planning Commissioners	253.95
M. Timm – Clerk Wages	1147.34
3 <sup>rd</sup> Qtr. Supervisor Wages	955.12
L. Nicolai – 3 <sup>rd</sup> Qtr. Treasurer Wages	524.10
B. Friermuth – Bester Inspection	400.00
R. Leifeld – Mileage	49.84
Century Link – Phone	83.32
MN Dept. of Labor – 2 <sup>nd</sup> Qtr. Permit Charge	239.49
Stop Payment Fee	30.00
Acct. Service Fee	<u>12.11</u>
<b>TOTAL EXPENSES:</b>	<b>\$26,108.90</b>

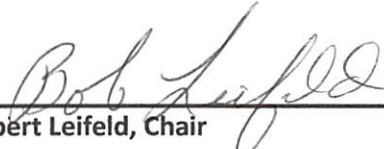
**CHECKBOOK BALANCE:**

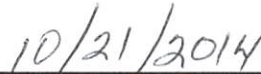
**\$376,526.97**

Checks Not In (3) \$153.27

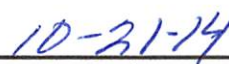
Balance Per Statement 9/30/2014: \$376,679.34

**Escrow Account: \$20,290.00**

  
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Robert Leifeld, Chair

  
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10/21/2014

  
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Leo Nicolai, Treasurer

  
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10/21/2014